



*Town of Plaistow ♦ Board of Selectmen*  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN**

**DATE:** February 25, 2008

**CALL TO ORDER:** 6:30 pm

**PRESENT:** Michele L. Curran, *Chairman*; Lawrence W. Gil, *Vice Chairman*; Charles L. Blinn, Jr.; Daniel Poliquin (arrives at 7:09pm); Jason Hoch, *Town Manager*

**EXCUSED:** John A. Sherman

**MINUTES:**

Consensus of the Board is to defer the minutes of February 11, 2008 until next meeting.

**PUBLIC COMMENT:**

No members of the public wishing to speak.

**TOWN REPORT DEDICATION:**

M. Curran states that on behalf of the Selectmen and the Town Report Committee she is pleased to announce that the 2007 Annual Town Report is dedicated to T. Richard Latham. She presents Mr. Latham with a framed copy of the dedication and photo of the cover.

**PUBLIC HEARING:**

***Removal of Planning Board Member:***

J. Hoch states that the Planning Board sent Steve Ranlett a letter regarding 3 consecutive unexcused absences and discusses his removal from office. He did not respond to the letter immediately. J. Hoch states that Steve Ranlett recently responded to the letter stating that he is interested in remaining

Steve Ranlett states that he has had a difficult year with finances and babysitting. He would like the opportunity to continue serving his term on the Planning Board.

M. Curran states that the reason the issue has come to this Board is that there was no response from S. Ranlett. She asks if he feels that he can now finish his term.

S. Ranlett states that he can and he feels that things are under control.

T. Moore states that when S. Ranlett has been present at meetings, he has been a valuable contributor. He feels that if Steve feels the issues are resolved, his opinion is the we should give Steve another opportunity and give him our support.

M. Curran agrees that S. Ranlett has been an asset to the Board when he is at meetings.

C. Blinn states that he agrees that S. Ranlett has been a valuable asset and he would like to support him. He hopes this does not happen again and stresses that he should notify the Board of his absences.

L. Gil agrees with others concerns and asks that S. Ranlett commit to be up front with his situation and notify them if he cannot fulfill his commitment.

S. Ranlett states that if he cannot fulfill his obligations that he will resign.

Motion by L. Gil and second by C. Blinn to not rescind Steve Ranlett's appointment to the Planning Board.

VOTE: 3-0-0

#### **PUBLIC HEARING:**

##### ***Acceptance of Donation:***

J. Hoch states that he received a donation of \$1,600 from Larry's Clam Bar for wall mounted radios at the Police Department.

M. Curran asks if there any further costs associated with this donation.

J. Hoch states that there is not.

M. Curran asks if anyone would like to speak to this.

No members of the public wishing to speak.

•Motion by L. Gil and second by C. Blinn to accept the donation of \$1,600 from Larry's Clam Bar and appropriate the wall mounted radios in the Police Department.

VOTE: 3-0-0

#### **CORRESPONDENCE:**

##### ***Rockingham MPO Technical Advisory Committee:***

J. Hoch states that the Town received a letter from the Rockingham Planning Commission requesting that the Town confirms representatives to the Rockingham MPO Technical Advisory Committee. The current representative is Tim Moore who has requested to be reappointed. Marilyn Senter is our alternate, she is CART's primary representative and she has also asked to be reappointed.

- Motion by L. Gil and second by C. Blinn to renew the appointment of Tim Moore as primary and Marilyn Senter as alternate to the Rockingham Planning MPO Technical Advisory Committee.

M. Curran thanks Tim Moore and Marilyn Senter for their time.

VOTE: 3-0-0

***Congresswoman Carol Shea- Porter:***

J. Hoch states Carol Shea-Porter has requested to hold a Town Hall meeting in the Great Hall on March 1, 2008 between 11:00am – 1:00pm. Since this is a public official meeting constituents, I agreed, but informed them that we are normally closed on Saturdays. They will be covering the costs to open setup and close the building on that day.

***Trustees of the Trust Funds:***

J. Hoch states that the Selectmen have received the report from Trustees of the Trust Funds. The main summary of this report will be in the Town Report.

***Workshop:***

J. Hoch states that the Selectmen received a flyer from UNH Cooperative Extension about a workshop regarding Current Use Tax Rules. He has also shared this with the Conservation Commission and the Assessing Office.

***Health:***

J. Hoch informs the Selectmen that they received a notice from the Deputy Health Officer regarding a failed private septic system.

**PERSONNEL:**

J. Hoch states that the Town has received a notice from the PELRB regarding hearings on union petitions scheduled for March 3, 2008 and March 19, 2008.

J. Hoch states that three members of the Board of Selectmen met with Gary Jacques of Jacques Personnel on Thursday evening. They discussed the Town Manger Job Posting which we will be submitting for placement this week. The closing date for the job is March 28, 2008.

**PLANNING:**

J. Hoch states that the Selectmen received a memo from Planning Coordinator Leigh Komornick regarding acceptance of Red Oak Drive. Everything has been cleared on this for acceptance.

M. Curran asks if all the issues concerning this site are cleared.

J. Hoch states yes. He states that this is addressed in the memo he passed along.

- Motion L. Gil and second by C. Blinn to accept Red Oak Drive as a town road.

L. Gil states that there have been many issues with this road. He reviews the issue of the turn-around due to the commercial/residential aspect of the road.

M. Curran states she recalls this as well.

L. Gil states that he was aware of drainage issues.

M. Curran states this was a long process with residents appearing before the Board and she want to be certain that the issues are resolved.

Planning Coordinator Leigh Komornick states that she has a file documenting all these issues. The as-built has been filed and the deed has been released by Sumner Kalman. The Highway Supervisor and Town Engineer have signed off. As far as she is concerned all the issues have been satisfied. There have not been any calls or complaints on drainage in over a year.

L. Gil states that we have to ask these questions due to the history of the site.

L. Komornick states that she is comfortable that the Town has addressed everything to the best of their ability and she has documentation to back this up. There are issues with the slope of the driveways but that does not have anything to do with the Town and the road.

VOTE: 3-0-0

**RECREATION:**

J. Hoch states that the Recreation Commission would like to recommend to the Board of Selectmen that Pat Buckley be added to the commission. He has been active in the past with the old PARC group and has been to the required meetings of the commission. He is already volunteering to advance the programs for Recreation.

Motion by L. Gil and second by C. Blinn to appoint Pat Buckley to the Recreation Commission.

VOTE: 3-0-0

L. Gil would like to meet him.

J. Hoch states that there is an Open House scheduled for the new Recreation Building at Old County Road on March 22, 2008 at 2:00pm and the Opening Day for the new Recreation Fields is scheduled for April 19, 2008 at 10:00am. He suggests this will be a great time to meet the new member.

J. Hoch states that Recreation Director Carli Malette has passed along a series of logistical questions regarding the opening of the new fields and we are chipping away at those. The Recreation Commission is also working on operating plans for a concession stand.

M. Curran asks what the logistical questions are.

J. Hoch states they are about who is unlocking gates, cleaning bathrooms and removing trash.

**POLICE:**

J. Hoch states that in response to the question at the last meeting about the Police K9 after he is retired. He stays with Officer Porter as a house pet. He was donated years ago at no cost to the Town and is no value to a non-trained canine handler, especially considering his one man/one dog status.

M. Curran states she is pleased to hear that the dog will be staying with Officer Porter. They have a bond.

**CEMETERY:**

J. Hoch states that the Selectmen decided to revisit the cemetery lot prices at this meet. During the last meeting J. Sherman had suggested a 10% increase due to Cost of Living Adjustments. He states that when the Selectmen's Secretary polled area cemeteries, there prices are all over the scale.

M. Curran agrees with the 10% and states this increase is not far away from what area Towns are doing.

C. Blinn asks about the number of graves remaining.

J. Hoch states that we have 268 graves in Section B with 6 graves not to be used because we have trees planted in them and there are 34 graves in Section C. The Town sells between 17 and 21 graves per year. We charge a total of \$400 for residents and \$750 for non-residents. He asks if 10% is across the Board or just for perpetual care.

L. Gil would like this money to be applied to the factor that is driving the costs. If it perpetual care and associated costs then that is the more appropriate place to start.

J. Hoch states the last change was in 2004 and the increase was in perpetual care.

- Motion by L. Gil and second by C. Blinn to apply a 10% increase to perpetual care at the Plaistow Cemetery effective April 1, 2008.

L. Gil asks the Town Manager to report back when the last time the price of the graves was increased.

M. Curran states that it is the preference of the community that the lots go to people in their community.

VOTE: 3-0-0

**LIBRARY:**

J. Hoch states that he received notice from the Library Trustees that they've scheduled a meet the candidate's night on March 4, 2008 at 7:00 pm at the Library.

**DONATIONS:**

J. Hoch states that the donation report for 2007 requested by the Selectmen is in their folder.

**ABATE TAXES:**

J. Hoch states that the Selectmen have agreed to abate the interest on taxes due to health circumstances. He states that the Tax Collector has recommended the abatement and a copy of the request and the Tax Collector's recommendation is in the Selectmen's folder.

- Motion by M. Curran and second by L. Gil to recommend the abatement recommended by the Tax Collector in the memo dated 2-20-2008.

VOTE: 3-0-0

D. Poliquin arrives at 7:09pm.

**CIVIL WAR MONUMENT COMMITTEE:**

J. Hoch states that he is working with the Civil War Monument Committee on a small grant from NH Humanities Council for the upcoming event.

**EMERGENCY MANAGEMENT:**

J. Hoch states that the Selectmen received a memo from the Health Officer Dennise Horrocks and the Emergency Management Director William Scully regarding a Memorandum of Agreement for use of the Timberlane High School for Point of Distribution in case of a health emergency. This MOS is a standardized agreement being used by all host Towns in our region. He states that he has reviewed it and intends to sign the agreement.

M. Curran asks if this is opening us up to liabilities.

J. Hoch states this is a state of emergency event and we would be taking over the school. If the damage occurred from us, we would be liable.

- Motion by L. Gil and second by C. Blinn to approve the memorandum of agreement for location of distribution.

VOTE: 4-0-0

**NHPR:**

J. Hoch states that he received a request from LGC and New Hampshire Public Radio to have an interactive map site with basic Town Meeting information available.

**TOWN REPORT/WARRANT:**

J. Hoch states that the Town Report is at the printer. The Town Report will be available online and on CD on Tuesday. The printed books will be available soon. He states that a copy of the warrant will be inserted in the Carriage Town News next week. He states that due to size constraints the printing is small. The warrant is also in the Town Report, on the Town's Website and copy can be picked up at the Town Hall.

**MEETING SCHEDULE:**

J. Hoch states that he will not be available on March 3, 2008 for the Selectmen's Meeting.

Consensus of the Board is to have a meeting without the Town Manager on March 3, 2008.

**OTHER BUSINESS:**

***Town Manager Recruitment:***

M. Curran states that the Recruitment Company for the Town Manager search is Jacques Personnel. Three members of the Board met with Jacques Personnel to discuss the details of the search.

***NHDOT:***

L. Gil suggests that he would like us to contact Norm Major regarding Ms. Edwards. He states that she is looking for follow-up from NHDOT and we need to move the issue for her.

***K-9 Retirement:***

C. Blinn asks if there will be a retirement event for the dog. He believes that he has given years of service to the community and is part of the Town.

M. Curran agrees and states that he has been a member of the Police Department.

C. Blinn suggests a plaque and a gift for the dog. He states that we should do something to acknowledge the service. He suggests veterinary care.

Discussion of planning an event for the Police K-9.

**SELECTMEN REPORTS:**

C. Blinn does not have a report.

L. Gil states that he was unable to attend the Conservation Commission and does not have details.

D. Poliquin met with Family Mediation and he presents paperwork to the Selectmen. There was a reduction in grant funding. He asks for information regarding calls from Police/Fire/Rescue.

J. Hoch will look into statistics and requests that Family Mediation gives them a list of areas they are looking for.

M. Curran states that she attended the Planning Board meeting and she reviews the cases that were before the Board. She states that she met with Jacques Personnel and she and the other Selectmen attending worked on the job advertisement.

Meeting adjourned at 7:30pm.

Respectfully submitted,  
Nicole Carr  
Assistant to the Town Manager